



Rural Foundation Nandurbar Sanchalit.
SENIOR SCIENCE COLLEGE, AKKALKUWA
Tal. Akkalkuwa Dist. Nandurbar- 425415
email-rfnsseniorscienceakk@gmail.com, (02567-252820)

Affiliated to Kavayitri Bahinabai Chaudhari North Maharashtra University, Jalgaon

Date:

Internal Quality Assurance Cell (2023-24)
IQAC meeting minutes and Action taken report

IQAC Meeting 1: Date - 15th July 2023

Agenda	Minutes (Outcomes of Discussions)	Action Taken Report
1. Review of the previous meeting minutes.	The minutes of the last meeting were approved after a brief review.	Minutes documented and distributed to members.
2. Pending AQAR submission.	Discussed delays in AQAR submission. Agreed to expedite data collection and finalization.	Set a deadline for AQAR completion.
3. Review of previous year's student result analysis.	Discussed trends in results and identified departments needing improvement.	Result analysis presented and action plans shared with respective departments.
4. NEP 2020 implementation at UG level from 2024-25	Agreed on phased implementation of NEP 2020 with a focus on multidisciplinary courses.	A task force was set up to draft curriculum for NEP integration.
5. Proposal for IPR workshops and training	Discussed organizing IPR awareness workshops for students and faculty.	Proposed a one-day IPR workshop for September 2023.
6. Infrastructure upgrades to support NEP initiatives.	Agreed to upgrade IT infrastructure and digital classrooms to support blended learning.	Proposal submitted to management for IT infrastructure enhancement.
7. Grievance redressal mechanism improvements.	Discussed enhancing the online grievance redressal system, including QR code access.	Updated online grievance system; QR codes installed across the campus.
8. Proposal for new	Discussed and agreed on	Proposal prepared by

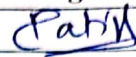


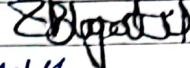

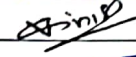
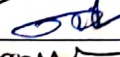






15th July

certificate course.	implementation of 05 new courses and appointed a committee including course coordinators.	course coordinators.
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The meeting ended with a vote of thanks proposed by Dr. Y. A. Dushing

The following members were present for this meeting.

Sr. No.	Name of Member	Signature
1	Dr. V. S. Patil	
2	Dr. M. Z. Shaikh	
3	Dr. A. C. Khobragade	
4	Dr. B. N. Patil	
5	Dr. M. D. Mudholkar	
6	Mr. Vinish Chandran	
7	Mr. G. M. Shende	
8	Mr. R. S. Padavi	

		
Dr. Y. A. Dushing IQAC Co-ordinator IQAC Co-Ordinator RFNS, Senior Science College, Akkalkuwa		Prof. C. P. Sawant Principal Principal Rural Foundation Nandurbar Sanchali Senior Science College Akkalkuwa, Dist. Nandurbar



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IQAC Meeting 2: Date - 5th September 2023

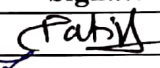

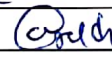
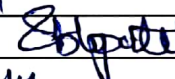
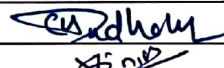
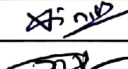


Agenda	Minutes (Outcomes of Discussions)	Action Taken Report
1. Review of minutes for last meeting.	IQAC Coordinator took review of the last meeting and decisions made.	The concerned staffs were informed to complete the pending work.
2. Review of progress on AQAR.	Reviewed AQAR submission status.	AQAR submitted by 31st July 2023. IIQA preparation in progress.
3. Faculty participation in IPR and NEP-2020 workshop	It was emphasized that faculty members should be familiar with Intellectual Property Rights (IPR) to safeguard academic and research work. Simultaneously The importance of NEP-2020 and its implications for faculty roles in curriculum development was highlighted.	Circulars were issued to all faculties, making participation in both workshops mandatory. Department heads followed up on attendance.
4. Student support and mentorship	Decided to strengthen the mentorship program, especially for first-generation learners.	Mentorship training for faculty scheduled in October 2023.
5. Result analysis and follow-up	Discussed remedial measures for departments with low pass percentages.	Scheduled remedial classes and student counseling sessions.
6. Academic and administrative audits	Planned internal audits for academic departments and administration by November 2023.	Audit plan circulated, dates fixed for internal audits.
7. Feedback from	Discussed feedback received from	Feedback analyzed,






stakeholders on institutional improvements	students and parents regarding infrastructure and teaching.	suggestions forwarded to respective departments for action.
8. Proposal to organize national Seminar/ Workshop on NEP 2020 and IPR	Decided to host a national seminar/ workshop NEP 2020 and IPR	Seminar/ workshop proposal drafted and submitted for approval.
9. New initiatives under the NEP	Discussed introducing multidisciplinary courses.	Task force established to design multidisciplinary courses and proposal send to university for approval.

The meeting ended with a vote of thanks proposed by Dr. Y. A. Dushing

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IQAC Meeting 3: Date – 1st January 2023

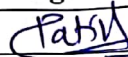

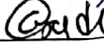

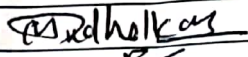

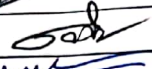
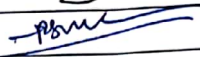
Agenda	Minutes (Outcomes of Discussions)	Action Taken Report
1. Review of minutes for last meeting	IQAC Coordinator took review of the last meeting and decisions made	The concerned staff were informed to complete the pending work
2. AQAR2022-23 submission.	Discussed on AQAR 2022-23 submissions. Agreed to expedite data collection and finalization.	Set a deadline for AQAR completion.
3. IIQA Submission for NAAC reaccréditation and SSR preparation.	Decided to submit IIQA by May 2024 to ensure preparation time for SSR	A steering committee and working group was formed to oversee IIQA submission process and also SSR preparation.
4. Academic audit findings	Discussed findings from the internal academic audit conducted in November.	Recommendations shared with departments for improving course delivery.
5. Environmental sustainability initiatives	Discussed implementing green campus initiatives such as rainwater harvesting.	Environmental initiatives included in action plan for 2024.
6. To discuss about the Best Practices to be conducted by Departments	Some Good Best practices should be implemented by all the Departments and the outcomes should be highlighted.	Departments have carried out best practices.

The meeting ended with a vote of thanks proposed by Dr. Y. A. Dushing



15th Jan.

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IQAC Meeting 4: Date - 10th February 2024

Agenda	Minutes (Outcomes of Discussions)	Action Taken Report
1. Review of minutes for last meeting	IQAC Coordinator took review of the last meeting and decisions made	The concerned staff were informed to complete the pending work
2. Review of progress on AQAR and finalized AQAR	Reviewed AQAR submission status.	AQAR submitted by end of May 2024.
2. Finalizing IIQA submission	Reviewed final preparations for IIQA submission by June 2024	IIQA to be submitted by end of this June 2024
3. SSR documentation progress	Reviewed documentation progress for SSR criteria and highlighted areas needing attention.	Documentation in progress, assigned additional staff for specific criteria.
4. Review of NEP curriculum implementation plan	Finalized the roadmap for implementing the NEP-aligned curriculum from 2024-25.	Implementation team formed to oversee rollout.
5. Industry-academia collaborations	Planned to establish new collaborations with industries for research and student projects.	MoUs signed for research projects and internships.
6. Organizing NEP-2020 and Intellectual Property Rights (IPR) workshop	Decided to organize NEP-2020 and IPR workshop focused on patent filing and protection.	Workshop planned for March 2024. Invitations sent to external resource persons for

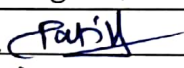
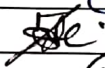

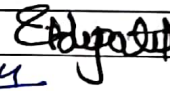
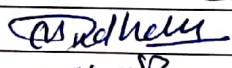
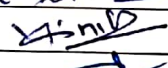
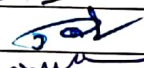
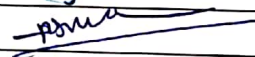





10th Feb

		IPR workshop.
7. Strengthening alumni engagement	Proposed strategies to strengthen the alumni association and involve them in college events.	Alumni association meeting scheduled for March 2024.
To discuss about the Best Practices to be conducted by Departments	Some Good Best practices should be implemented by all the Departments and the outcomes should be highlighted.	Departments have carried out best practices.

The meeting ended with a vote of thanks proposed by Dr. Y. A. Dushing

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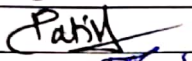


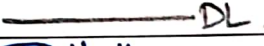
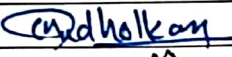
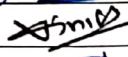
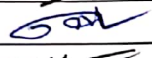
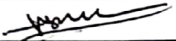
The Meeting of IQAC was held on 18- 5 - 24 at 10.00 am in IQAC Hall.




Agenda	Outcomes of discussions (Minutes)	Action taken
Review of minutes for last meeting	IQAC Coordinator took review of the last meeting and decisions made	The concerned staff were informed to complete the pending work
Review of submitted AQARs	IQAC Coordinator took review of the AQAR status.	AQARs were submitted successfully.
Plan of action for IQA	IQAC Coordinator took review of the IQA preparation.	The AQAR will be finalized and submitted after completion of input.
To discuss about the Best Practices to be conducted by Departments	Some Good Best practices should be implemented by all the Departments and the outcomes should be highlighted.	Departments have carried out best practices.
Updating the institutional website	Members discussed about the formats to be prepared for website so that it becomes more interactive	After long discussions with the HOD's, finalized a new draft of inputs that will help the stakeholders to access the website more efficiently
Plan of Academic activities for next academic year the year 2024 - 25	Members discussed the plan of activities for AY 22-23.	All the activities for next academic year were planned.
To discussed on implementation of NEP-2020	Members discussed about the baskets to be prepared for NEP-2020 which is introduced for F.Y. from next academic year.	NEP-2020 baskets will be finalized and submitted after completion of inputs suggested by the members
Admission procedure for Academic year 2024-25	Members discussed about admission procedures as per NEP-2020.	Prospectus will be updated as per Prepared NEP-2020 baskets only for FY. For SY and TY admissions should be as per previous system.
Any other issues	As SSR preparation is in first stage, so all the IQAC members discussed on criteria of SSR.	All IQAC members finalized the criteria distribution.

The meeting ended with a vote of thanks proposed by Dr. Y. A. Dushing



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